

The Sleigh Bell Foundation



Committee Meeting July 14th

Location: 80 Harte Street, Chelmer, QLD

Chair: Lara Givinchy

Minutes: Marc O'Donnell

Present: James Nicholson, Joy Nicholson, Lara Givinchy, Marc O'Donnell

Apologies: Ryan Smith

Agenda Items:

No.	Item	Contact / Notes
1	Update on administration	James We are looking at moving to a Paypal donation system once we set up a charity bank account
2	Organizing a Charity Bank account	James Vote on setting up a charity bank account with BankWest For: 4 Against: 0 Will be set up with one to sign but 3 cards and 3 access points for exec committee. Business account. James to organize paper work etc.
3	Fundraising update	All Ideas include another Go Fund Me campaign, sausage sizzles too. James to look into sausage sizzles at Bunnings, Joy to look into setting up the Go Fund Me. We raised over \$500 through sponsorship for shaving Nathan's head and entering Tough Mudder Funding is still coming in from the phone recycling scheme we have through Hutchinson builders.
4	Ideas for Winter Wonderland 2018	All Joy to organize food as we cant afford to get caterers. We also looked at suasgae sizzles and they cost too much. Lara and joy to look into craft activity that takes up less time than in 2017.

		<p>James to re book core elements such as Marquee etc. Motion to hire a gas over this year to ensure food comes out on time and to implement a stripped back menu but still keeping the traditional roast meal</p> <p>James to book entertainment</p> <p>Marc and Ryan to recruit volunteers and draw up a plan for bump in and bump out.</p>
5	A.O.B	<p>All</p> <p>Nathan has been in contact and said that Equip 4 Hire will support us again this year.</p> <p>Joy to contact Chris at Party Bins to check if they will do the rubbish removal again.</p>
6	<p>Next meeting schedule</p> <ul style="list-style-type: none"> - Date - Location 	<p>September 2018 TBA</p>

Call to Actions:

1. Lara and Joy – Catering
2. James – Entertainment
3. Marc and Ryan – Volunteers
4. James – Charity bank account
5. James – Set up Paypal