



The Sleigh Bell Foundation: Meeting Minutes

Meeting Type: Initial Meeting (Regular)

Date, Time & Location: Saturday 24th September 5pm,
14 Brisbane St, St Lucia

Attendees: James Nicholson (Chair)
Joy Nicholson (Secretary)
Lara Givinchy (Treasurer)

Meeting Chair: James Nicholson

Topic / Motion	Contact	Discussion	Outcome
Update of foundations current administration standing	James	<p>Update on where the foundation stands in terms of ABN application, future meetings etc.</p> <p>We have applied and got an ABN : 96513988413 and registered the business name 'The Sleigh Bell Foundation'.</p> <p>We have confirmed the 3 members of the foundation as outlined in the details at the top of the meeting minutes document.</p>	<p>We are thinking of applying for charity status so we are beginning these meetings with minutes to record our ideas and motions. No further action is needed, the next update on the running of the foundation will be at the next meeting</p>
Financial report	Lara	<p>Current private donations and 'go fund me' update. Go fund me will be set up over the next week so that private people can donate to our cause. Joy has said that Maleny Retreat can provide the venue and donate money when we know how much so that we can get the foundation off the ground and make sure that the xmas</p>	<p>Go forward and set up a go fund me account and share the link with the other committee members and with The Smith Family</p> <p>We need to look at the costs and as they come up we can organise a donation from Maleny Retreat. We will offset</p>

		meal event happens. We have an initial budget of \$1500 but will look into how much activities we want to do will cost etc. and therefore this may be revised	any donations from Maleny Retreat by trying to get private donations through the go fund me account.
Website update	Joy	We have set up a website and registered a domain name. The website is through wix.com	We will have links to the go fund me account and have an about page. We will also have links to Maleny Retreat so people know they sponsor us and so people can find their way to the venue. Other commercial donations we can have the companies linked from our website to thank them for their support.
Confirmation of date of xmas event	James	Confirm that the date of the xmas event will be 11.12.16 to be held at Maleny Retreat – The venue has been donated for free.	This will be passed onto the Smith Family so they are aware
Ideas for the xmas event	ALL	Floor is open for ideas for activities, menu ideas and any other ideas for the successful running of a one day event centered around an xmas meal	Chris from party bins has offered to donate his services for free and remove all the rubbish from the one day event for free
Motion to apply for charity status	James	Vote for the motion to investigate and apply for charity status. This will help us with donations as we can get tax concessions so people can write the donation off for tax purposes.	Vote: For – 3 Against – 0 James will begin investigating the application process and report back at the next meeting
A.O.B	James	Confirmation that The Smith Family will find the families and individuals	

		James to create a constitution to outline the foundations intentions and also help in preparation for applying for charity status	
--	--	-----------------------------------------------------------------------------------------------------------------------------------	--

Date & Location Next Meeting: Wednesday 2nd November,
14 Brisbane Street, St Lucia