

The Sleigh Bell Foundation



Committee Meeting April 15th

Location: 80 Harte Street, Chelmer, QLD

Chair: James Nicholson

Minutes: Joy Nicholson

Present: James Nicholson, Joy Nicholson, Lara Givinchy, Marc O'donnell, Ryan Smith

Agenda Items:

No.	Item	Contact / Notes
1	Welcome and foundation update <ul style="list-style-type: none"> - Welcome - Where we currently stand - Update from 2016 - Overview of constitution, foundation structure, website and administration documents etc. 	James
2	Vote <ul style="list-style-type: none"> - For the admission of Marc and Ryan to the committee - Vote by current committee (Joy, Lara and James) - FOR> - AGAINST> - Confirmation of roles within the committee 	Exec Committee (Joy, Lara and James) Vote for Marc O'donnell and Ryan Smith to join the committee For – 3 Against - 0
3	Review of 2016 Xmas charity day event @ Maleny Retreat <ul style="list-style-type: none"> - What went well - What needs to be improved - How we will tackle this year - Potential dates 	All Date locked in for Saturday 2 nd December 2017
4	Plan for 2017 <ul style="list-style-type: none"> - Are we keeping just one event this year - Any plans for other events (ideas and discussion around this) 	All This year we are keeping our main xmas event as the one main event. Planning ideas under way for fundraising and additional events in 2018
5	Fundraising <ul style="list-style-type: none"> - Ideas for fundraising - Go Fund Me - Xmas in July event? - Goals - Any other discussion 	All Ideas: Charity Picnic / Gala Dinner Lara – Look into old phone donation cash back opportunity Create and sell calendars of Maleny Retreat Marc to look into local charity support through Grill'd Trivia Night Raffle Tickets
6	A.O.B	Open

	<ul style="list-style-type: none"> - James: can we write a role description for the different roles within the committee to pass onto the next person should someone leave 	
7	Next meeting schedule <ul style="list-style-type: none"> - Date - Location 	Suspended due to James and Joy having a new born baby. The next meeting T.B.A

Call to Actions:

1. **Lara** to ask Liana if she wants to be involved to take on Lara's role as Treasurer
2. **Lara** to look into a raffle as a fundraising option
3. **Joy** to enquire about possible caterers for the xmas event 2017
4. **James** to get DGR status
5. **James** to confirm marquee hire donation from Equip 4 hire
6. **Marc** to speak to Grill'd re: fundraising